COCKERMOUTH AMATEUR DRAMATIC SOCIETY

# Code of Conduct

For members and prospective members | Public copy

All members of Cockermouth Amateur Dramatic Society (CADS) are expected to agree to and follow this Code of Conduct and the Society's rules when they join.

Any member whose behaviour is considered detrimental to the group may be suspended or permanently excluded from CADS.

## 01. Behaviour not tolerated

CADS will not tolerate inappropriate behaviour, including but not limited to:

- Disregarding the CADS Safeguarding Policy
- Bullying
- Fighting
- Name-calling
- Vandalism
- Alcohol or drug use or dealing
- Swearing or abusive language
- Racism
- Spitting
- Stealing

## 02. Members must

1. Respect directors, other leaders and each other during rehearsals and other sessions. Foul language or abusive behaviour will not be tolerated.
2. Conduct themselves respectfully and avoid abusive behaviour or anything likely to bring the Society into disrepute, including posts on social media.
3. Put maximum effort and energy into each session and perform to the best of their ability.
4. Always arrive in plenty of time for the start of sessions and rehearsals. Parents and guardians must arrive promptly when dropping off or collecting younger members.
5. Put away mobile phones before a session begins. Mobile phones may only be used in an emergency.
6. Stop all activity when asked. This is important for everyone's safety.
7. Ensure that they, or their parent or guardian where appropriate, have completed or updated a membership form and health details form. This is essential for insurance purposes.
8. Inform the director or leader of any expected absence in advance, wherever possible.
9. Wear clothing appropriate for the activity. Clothing should be comfortable and allow free and easy movement. Flat, comfortable footwear should also be worn.

10. Not use cameras of any kind, including cameras on mobile phones, in changing facilities or toilets.
11. During a performance, if cast members observe inappropriate or antisocial behaviour in the audience, or experience such behaviour from an audience member, they must not respond directly. They should inform the Stage Manager as soon as possible so that the Front of House team can take appropriate action.

## 03. Additional rules for children and young people

12. Children and young people must not leave the auditorium or rehearsal venue without informing an appropriate adult. At the end of a rehearsal or performance, they must remain inside until their parent or guardian arrives to collect them, unless CADS has received signed consent from their parent or guardian permitting alternative arrangements.
13. For children under 18, the child and their parent or guardian will be asked to provide signed consent for photographs or videos to be taken for publicity purposes. These photographs or videos may be used in newspapers, on the CADS website or on social media.
14. Children and young people must sign in and out using the attendance register. Children under 11 will require a parent or guardian to initial the register when collecting them.
15. During dress rehearsals and performances, children under 16 will have a Registered Chaperone present. At all other times, a key person will be identified. Children and young people should speak to this person if they have a problem, are hurt or feel unwell.
16. If an incident of the kind described in point 11 involves a child or children, the Chaperone must also be informed as soon as possible.

## 04. Acknowledgement

> **Remember**
> By joining CADS, you accept responsibility for behaving and learning in a respectful, productive and inclusive way. You must be willing to follow instructions and show respect for the Society, its leaders, other members and helpers.

**Please print and sign this Code of Conduct and return the signed copy to CADS.** If the member is under 18, a parent or guardian must also sign. This is separate from the online membership form at cadstheatre.co.uk/join-us/, which must also be completed.

**I have read and agree to abide by the CADS Code of Conduct.**

**Name:** _____

**Signature:** _____ **Date:** _____

**Parent/Guardian Name:** _____

**Parent/Guardian Signature:** _____ **Date:** _____